





\_\_\_\_\_  
School(s)

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Major

\_\_\_\_\_  
Degree(s) Earned

**Other Training or Degrees**

\_\_\_\_\_  
School(s)

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Course

\_\_\_\_\_  
Certificate or Degree Earned

**PROFESSIONAL LICENSE OR MEMBERSHIP**

Type of License Held: \_\_\_\_\_

State and License Number: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

Other Professional Memberships: \_\_\_\_\_

(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.)

**SKILLS**

\_\_\_\_ Microsoft Windows    \_\_\_\_ Outlook    \_\_\_\_ Access    \_\_\_\_ PowerPoint    \_\_\_\_ Word  
\_\_\_\_ Excel

Other Software Skills: \_\_\_\_\_





This application for employment is good for 30 days only. Consideration for employment after 30 days requires a new application.

**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge, and authorize The Reinvestment Fund to verify their accuracy and to obtain reference information on my work performance. I hereby release The Reinvestment Fund from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of The Reinvestment Fund. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that my employment offer is for an indefinite duration and at will and that either The Reinvestment Fund or I may terminate my employment at any time with or without notice or cause.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**REFERENCES**

**Professional:** Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

**Personal** Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_